

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

1983 Congressional Budget Justification Books

DDA REGISTRY
FILE: DDA 83-0513/1

FROM

EO/DDA
7D-18 Hqs.

EXTENSION

6535

NO.

DATE

2 March 1983

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. EXO/COMPT
4E-06 Hqs.

STAT

I think you might find the attached P&PD note re the printing of the CBB of some interest.

/s/ John

John

Att

EO/DDA/ [] ba(2Mar83)

Distribution:

0 - EXO/COMPT w/att

1 - D/OL w/o att

1 - DDA Subj w/att

1 - DDA Chrono w/o att

1 - EO Chrono w/o att

STAT

DDA REGISTRY
FILE: 45-12

San King

10 February 1983

83-0513

MEMORANDUM FOR: Chief, Printing & Photography Division, OL

FROM:

[redacted]
Production Manager, P&PD/OL

STAT

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83-0513

1. The 1983 Congressional Budget Justification Books (CBJB's) project was near average in all categories except for a 48% increase in the number of tables (See attached Comparison Chart). At times, it appeared that we would complete the CBJB project in record time with limited overtime and little or no impact on other Division commitments. However, major number changes to all volumes as a result of DOD budget reduction created a near impossible last minute total remake. At this point, there were serious reservations about meeting the 31st deadline established by Congress for Budget submission. In considering all factors, I am pleased to report that P&PD made all deadlines except for Volume III (DIA) which was delivered 48 hours after DIA's final data submission. It should be noted that this task was accomplished through employee and Division Management dedication and pride in P&PD's ability to make the near impossible production requirement seem routine.

2. The electronic compatibility accomplishments during 1982 with agencies of the Intelligence Community and P&PD Electronic Text Editing and Composition system (ETEC) was extremely significant in expediting the processing of the CBJB's. We now have compatibility through magnetic tape or floppy disk with NSA, CIA, AF, ICS, State, Navy, and Treasury. I feel quite certain that the absence of this electronic compatibility would have netted a total failure in meeting the 31 January deadline.

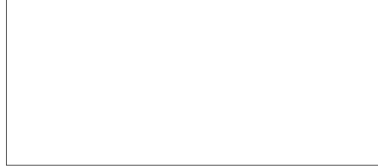
3. As time permits, I, with the help of [redacted] intend to work with other elements of the Intelligence Community to develop and establish electronic compatibility especially with DIA. I will put together a couple of proposals and system configurations with cost and time benefits for DIA. DIA may reject all proposals but we must develop a method of capturing the CBJB data bases electronically including DIA.

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4. In summary, the 1983 CBJB's posed little or no impact at first. Major content changes created near disaster, but with maximum effort on the part of P&PD managers and employees, we met all

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CBJB commitments except Volume III. We have not totally recovered from the final impact of the CBJB's in that we currently have a large backlog of work because of total effort to the CBJB.



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CBBJ Production Comparisons

	<u>Volumes</u>	<u>Annex</u>	<u>Pages</u>	<u>Tables</u>	<u>Graphics</u>	<u>Total Elements</u>	<u>Overtime Used</u>
1979	12 ¹⁾	2	2110	836	316	3262	2975
1980	12	3	2039	829	412	3280	1105
1981	12 ²⁾	3	1936	1113	380	3429	2100
1982	13 ³⁾	6	2917	1190	329	4436	2500
1983	14 ^{4) (5)}	7	2246	1447	256	3949	2175

1) 1979 was the first year OL/P&PD was required to typeset and print the Congressional Budget Justification Books. All volumes made the January 21 deadline. A large amount of overtime was necessary to build the CBBJ data base.

2) 1981 required more overtime than 1980 because of the change in administration in January 1981 and massive number changes in all books. All volumes made the Congressional deadline except Volume III, Defense Intelligence Agency (DIA).

3) 1982 required the printing of 2 volumes for National Security Agency (NSA). One volume using the target topic concept and one of the traditional systems concept. Overall, 1982's CBBJ requirement had 50% more pages and required 19% more overtime than in 1981 or 21% more overtime than the average (2060) over three years of CBBJ publishing.

4) 1983 CBBJ required the printing of an extra volume (Volume XIII) for NIESO. 1983's requirement had 48% more tables than the 4 year average of 992. The overtime required equals the average 2170.

5) As part of the Congressional Budget, P&PD printed the National Program Office Budget submission for Congress.